



Mark Ramshaw
Parish Clerk
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12th May 2017

Dear Councillor

You are duly summoned to attend the Annual Meeting of West Rainton Parish Council at 19:00 on Thursday 18th May 2017 at Arden House, Prospect View, West Rainton.

Members of the public are welcome to attend.

Agenda

- 1) Election of Chairman for 2017/2018: Parish Council to elect a Chairman
- 2) Declaration of Office: Declaration of Acceptance of Office to be signed by the Chairman.
- 3) Election of Vice Chairman for 2017/2018: Parish Council to elect a Vice Chairman
- 4) Declaration of Office: Declaration of Acceptance of Office to be completed by Parish Councillors.
- 5) Apologies for Absence: Parish Council to approve any apologies received.
- 6) Declarations of Interest:
 - a) To declare any personal interests in items on the Agenda and their nature.
 - b) To declare any prejudicial interests in items on the Agenda and their nature.
(Councillors with prejudicial interests must leave the room for relevant items)

7) Appointments to Outside Bodies: Parish Council to consider nominations to:

West Rainton and Leamside Village Partnership
Smaller Councils Forum

8) Role of Website Administrator for Parish Council consideration.

9) Public Participation:

Questions to be taken from members of the public for a maximum of 15 minutes in line with the Parish Council's Public Participation policy.

10) Minutes:

To consider approval of the minutes of the Parish Council Meeting 20th April 2017.

11) Parish Plan – Presentation from Durham Community Action

1. General Update
2. Parish Council to receive resultant action plan and approve specific actions allocated to the Parish Council to lead on
3. Parish Council to receive a summary plan to be launched at the Annual Parish Meeting

12) Police report: to receive a report from Durham Constabulary

13) Finance:

Parish Clerk to report on financial position and seek approval for payments due.

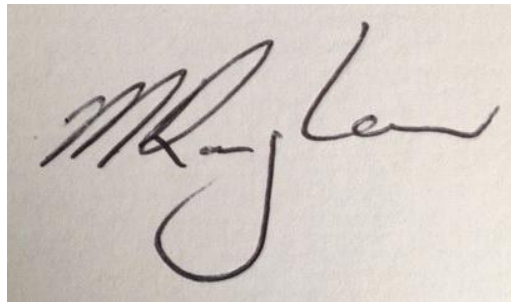
14) Planning Applications – Parish Council to provide any comments on previously circulated weekly planning notifications from DCC.

15) Field House Surface Mine Liaison Committee – Update from Cllr Clifford

16) War Memorial: Project Officer to give details of options and costs of new/amended inscription.

17) Cemetery Update: Project Officer to update Council on current issues including outcome of memorial safety testing. Parish Council to consider next steps.

- 18) Co-Options: Parish Council to consider arrangements for co-option to fill four vacancies following uncontested election on 4 May 2017. Project Officer to introduce item.
- 19) Representation at CDALC Executive Committee and Durham Area Action Partnership Board: Project Officer to outline arrangements and Parish Council to consider nominations
- 20) General correspondence: For consideration. Up to date list to be tabled.
- 21) To agree date and time of next meeting:
Thursday 15th June 2017 at 19.00 pm, Arden House, West Rainton

A photograph of a handwritten signature in black ink on a light-colored surface. The signature is written in a cursive style and appears to read 'Mark Ramshaw'.

Signed:

Mark Ramshaw, Parish Clerk, West Rainton Parish Council