

**WEST RAINTON PARISH COUNCIL
CANDIDATE A NAME**

| COMPETENCY | ESSENTIAL | Y/N or P | DESIRABLE | Y/N or P |
|--|--|---------------------|--|---------------------|
| Relevant knowledge, Education, Professional Qualifications & Training | <ul style="list-style-type: none"> • Sound knowledge and understanding of local affairs and the local community. | | <ul style="list-style-type: none"> • A levels/Degree level and or • Relevant Vocational training or professional qualification | |
| Experience, Skills, Knowledge and Ability | <ul style="list-style-type: none"> • Solid interest in local matters. • Ability and willingness to represent the Council and their community. • Good interpersonal skills. • Ability to communicate clearly both orally and in writing. • Ability and willingness to work closely with other members and to maintain good working relationships with all members and staff. • Good reading and analytic skills. • Ability and willingness to work with the council's partners (e.g. voluntary groups, other parish councils, principal authority, charities). • Ability and willingness to undertake relevant training. • Ability to work under pressure. | | <ul style="list-style-type: none"> • Knowledge of HR, procurement, contract management, financial control or risk management and compliance, public relations • Experience of working in another public body or not for profit organisation • Experience of working with voluntary and or local community/ interest groups. • Basic knowledge of legal issues relating to town and parish councils or local authorities. • . • Experience of delivering presentations. • Experience of working with the media. • Experience in financial control/budgeting • Experience of staff management | |
| Other requirements | <ul style="list-style-type: none"> • Ability and willingness to attend meetings of the council (or the meetings of other local authorities and local bodies) in the evening and events in the evening and at weekends. • Flexible • Enthusiastic. | | | |