

**WEST RAINTON & LEAMSIDE PARISH COUNCIL BUDGET
MONITORING REPORT AS AT 30/6/16**

	£	£	£	£	£	£	£	
	Original Approved Budget £	Revised Budget Reported May £	Actual Spend as at 30-6-16 £	Committed Spend £	Forecast Annual Spend	Variance from revised budget	Proposed Revised Budget	Comments
Employees								
Wages - Clerks Salary Gross	10,900	10,900	2,406		10,900	-	10,900	
Cemetery Gatekeeper Fees	960	960	240		960	-	960	
Learning & Development (including Cllr Training)	750	500	-		500	-	500	Limited training available prior to next years elections
Travel Expenses	50	50	-		50	-	50	
Premises								
Water Rates	100	50	-		50	-	50	
Supplies & Services								
IT Equipment	250	250	-		250	-	250	
IT Services	150	150	-		150	-	150	
Audio Recording Equipment	-	100	-		100	-	100	
Fire Proof Safe for Cemetery Docs	500	500	-		500	-	500	
Printing & Stationary	100	100	-		100	-	100	
Postage	120	120	22		120	-	120	
Mobile Phone	120	-	-		-	-	-	
Subscriptions	600	600	163		600	-	600	
Accountancy Fees (Wages)	350	350	84		350	-	350	
Insurances	400	400	-		400	-	400	
ICO Data controller Fees	15	50	-		50	-	50	
Internal Audit	200	220	-		220	-	220	
External Audit	250	250	-		250	-	250	
Village Plan	5,000	6,470	85		7,260	790	7,260	Printing & Room Hire Costs not covered by DCA SLA
Room Hire	210	300	30		360	60	360	Includes office rental for GK
General Maintenance Provision	7,450	7,450	2,400	6160	7,139	- 311	7,139	Includes additional fee for grass cutting and contingency provision for unforeseen works
Heritage Garden Earmarked Grant Expenditure			311		311	311	311	Request made to DCC to carry over balance of grant funding as an earmarked reserve until VAT on HG spend claimed back.
Legal Fees - Village Green	-	420	-		420	-	420	
Cemetery Development Services	6,480	12,780	6,300	13,080	13,080	300	13,080	Additional fee for utility searches
Christmas Tree & Carol Evening	400	400			400	-	400	
Grants and Donations								
CAB Contribution	1,600	1,440	1,440		1,440	-	1,440	
Community Grants	2,000	2,000	1,950		1,950	- 50	1,950	
	39,455	47,310	15,432	19,240	48,410	1,100	48,410	
Funded by:								
Precept (assumes no increase from 2015/16)	25,581	25,581	25,581		25,581		25,581	
LCTSS Grant	2,972	2,972	2,972		2,972		2,972	
Community Capital Grant	5,000	-						
Income	1,500	1,500	450		1,500		1,500	
Underspend on HG grant 2015/16	453	475			480	5	311	Error disclosed when Annual Return Prepared
Underspend from 2015/16	1,672	16,742			16249	- 493	16,249	Error disclosed when Annual Return Prepared
Estimated interest on current account		40						
	37,178	47,310	29,003	-	46,782	- 488	46,613	
Balance	- 2,278				- 1,628		- 1,797	

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Reserve Balance brought forward April 2016	15,019	15,023			15019		15019	
Earmarked Cemetery Reserve	12,000	12,000			12000		12000	
General Reserve forecast balance 31/3/2017	741	3,023			1,391		1,222	
HG Grant Earmarked Reserve Forecast Balance							169	
Estimated Bank Balance at year end							13,391	

NOTES

Budget figures include VAT.

Village Plan - Cost of DCA SLA approved + £5550 plus VAT.= £6600 . £5,000 grant award from DCC does not include recoverable VAT

Total estimated recoverable VAT relating to 2014/15 + 2015/16	3,000	1,966						
Less VAT relating to HG - Earmarked	-	195						Must be spent on Heritage Garden or claw back from DCC
Mainstream recoverable VAT		1,771						
Estimated recoverable VAT from 2016/17		3,651						
Total estimated recoverable VAT that will be added to general reserves		5,422						To be added to general reserves when received

Future funding Pressures

Council Elections 2017		5,000						
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NB. VAT Claims also outstanding for 2010/11,2012/13 and 2013/14 but potential value not yet determined.