



## Application for use of Section 106 Funds held by Durham County Council

This form is for use by those persons/organisations seeking to use funds held by the council obtained through Section 106 Agreements entered into as part of decision to grant planning permission for development.

Please complete the form in as much detail as possible. Please also refer to the notes on the reverse of the form. Should you require further advice please contact the council's Planning Development Manager, Stephen Reed, on 03000 263870 or [stephen.reed@durham.gov.uk](mailto:stephen.reed@durham.gov.uk).

### Notes

To ensure this application is valid upon receipt, please ensure the following have been undertaken:

- Please complete using block capitals and ink.
- All sections of the form have been completed.
- A location plan, preferably at scale 1:1250 or 1:2500 has been included, highlighting the location of the site the subject of the application.
- At least one written quotation must be provided for works estimated at less than £5,000. At least three written quotations must be provided for works in excess of this figure.
- Plans/specifications of the proposals, as appropriate, have been provided.

Please note, failure to provide this information may invalidate your application.

### 1. Applicant Name and Address

Title:  First name:

Last name:

Organisation applicant acting on behalf of (if applicable):

Unit:  House number:  House suffix:

Property name:

Address1:

Address2:

Address3:

Town:

County:

Country:

Postcode:

Telephone:

Mobile:

Email:

### 2. Location of Proposal

Address of site/land to which proposal relates.

Unit:  House number:  House suffix:

Property name:

Address1:

Address2:

Address3:

Town:

County:

Country:

Postcode:

Grid reference:

Easting:  Northing:

Electoral Division:

### 3. Description of Proposal

Please describe in full the proposal to which the funds would be put. Attach plans/specifications if appropriate.

### 4. Date and Title of Section 106 Agreement from which Funds Sought

Please identify the Section 106 Agreement from which you propose the funds to come.

### 5. Projected Start/Completion Date

Please advise when the project is planned to start and finish.

Start date:

Completion date:

### 6. Total Capital Cost of Scheme (to include project management fees)

Please include any estimates obtained.

### 7. Details of Match Funding

Please include copies of any letters of confirmation/minutes of meeting which confirms other funders commitments to the proposal.

## 8. Amount of Funding Sought

Please state amount of Section 106 funding sought.

## 9. Revenue Implications

Please advise what arrangements have been made for ongoing maintenance of the scheme proposed to be funded. If it is proposed that the County Council will maintain the scheme please provide details of the relevant officer who has approved this.

## 10. Community Views

Please state any known support to the proposal from a community organisation including for example: County Councillors, AAPs, Town or Parish Council, Residents Associations. Any letters of support should be attached to the application. You should also use this section to explain how the community may have been engaged in preparing the scheme/project to be supported by the application.

## 11. Conformity with Relevant Policy

Please advise how you feel the proposal complies with relevant policy for the locality (for example the County Durham Sustainable Communities Strategy, the Council's Plan, Planning Policy, Council's Leisure Strategy or Town or Parish Plan).

## 12. Landowner Consent

Please provide details of landowners' agreement for the use of the land for the intended purpose. If the proposal relates to County Council owned land please provide details of the relevant officer who has approved this.

## 13. Declaration

I/We hereby apply for the use of Section 106 funding for the purposes described in this application and confirm that the statements made in the application are true to the best of our knowledge.

Signed:

Date:

On behalf  
of:

## 14. Further Information

Any further information you feel relevant to this application:

### Notes:

Please ensure this form is completed in full and thereafter submitted to the address at the top of the page. Upon receipt of the application you will receive an acknowledgement letter within 5 working days. This letter will advise of the likely date at which your application will be considered by the Council's Section 106 Working Group. You will be notified in writing of the decision made in respect of your application.