

# West Rainton Parish Council - 15 February 2018

## Item 12:

### West Rainton Cemetery - Maintenance Contract 2018-2019

#### Report of G Keedy, Project Officer

Members will recall that under the terms of a Service Level Agreement (SLA), Durham County Council oversaw the procurement of the cemetery maintenance contract for 2017-18 based upon a detailed specification drawn up for the Parish Council by Cemetery Development Services.

To ensure a maintenance regime is in place for 2018-2019 (after expiration of the current contract), consideration needs to be given now to options to proceed.

Parish Council is asked consider:

- a) A full procurement exercise to re-let the contract. (ie. inviting bids from a range of potential suppliers).

This will require a renewed SLA with Durham County Council at a cost of £250.00 excluding VAT.

- b) If it wishes to exercise its' discretion to award a one year extension period to the existing contractor.

**NOTE:** To inform compilation of this report, Project Officer has spoken informally with a management representative of Leamside Nurseries who has confirmed their interest in continuing with the contract for 2018-2019 at the same cost as that quoted for 2017-2018 (£4110.00 excl. VAT).