

Finance Report

Item 12

Part A: For information:

1. Expenditure

Expenditure previously approved by Parish Council due this month

	Payee	Purpose	Amount
1	K Cuthbert	Parish Clerk Net Salary	£ 343.20
2	G Keedy	Project Officer Net Salary	£355.60
3	Post Office	Combined HMRC on monthly salaries	£174.80
4	D Lewins	Cemetery Gatekeeper Fee	£ 80.00

Part B: Expenditure requiring approval

	Payee	Purpose	Amount	Budget Provision Y/N
5	G Keedy (Reimbursement) Postage/Stationery	1) BDO Papers to Clerk (5 th April) 2) Annual Returns x 2 to Clerk (11 th May) 3) 6 x 2 nd Class Stamps 4) 10 x punch pockets (Wilko) 5) 40 x assorted envelopes (Tesco)	£1.27 £7.25 £3.30 £8.00 £2.00	Yes
		TOTAL Project Officer Reimbursement	£21.82	
6	SLCC	G Keedy Membership Renewal	£103.00	Yes
7	A Baker	Heritage Garden	£368.87	Yes
8	St. Mary's Church	Room Hire (21 January & 17 March 2016 – no charge for February)	£30.00	Yes
9	West Rainton & Leamside Community Association	Jubilee Hall (Venue Hire +teas/coffees)	£85.00	Yes
10	Leamside Nurseries	Grass Cutting (4/5/16)	£156.00	Yes
11	Jones Boyd	Payroll Service (1 st April – 30 th June)	£84.00	Yes
12	Max Recycle	Cemetery Waste Disposal	£1417.68	Yes

Part C: Bank Balances – For Information

Total Expenditure included above	£3,219.97
Anticipated current a/c bank balance if all paid	£40,138.96
Reserve Account Balance	£15,023.74

Members are asked to:

1. Note income, expenditure and bank balances reported for information
2. Approve expenditure listed in Part B