

West Rainton & Leamside Parish Council - 18 July 2019

Item 13: Grievance policy and procedure

Report of: G Keedy, Project Officer

Introduction:

As part of the Parish Council's ambition to achieve Foundation Level of the Local Council Award Scheme, evidence is required to demonstrate that a policy and procedure is in place to handle any employee grievance(s).

Development:

Following research, and dialogue with the Chairman to understand the requirements of the Parish Council, a draft policy and procedure has now been developed.

This is attached as an Appendix.

A key element of the procedure is a requirement for Parish Council to constitute a panel to hear and rule on any grievance(s).

Recommendations:

Parish Council is requested to consider and approve the suitability of the policy and procedure, and, if endorsed, agree membership of the suggested panel for the remainder of the municipal year 2019-2020.

GK 11 07 19 V2