

West Rainton & Leamside Parish Council – 15 January 2020

ITEM 5 – Finance Report

Part A: For information:

1. **Income:** 2018/19 VAT CLAIM - £2843.28
 Ian Wood Memorials (Headstone Fee) - £75.00

2. Expenditure

Expenditure previously approved by Parish Council due this month

	Payee	Purpose	Amount (£)
1	M Ramshaw	Parish Clerk net salary – January 2020	387.86
2	HM Revenue and Customs Only	Combined HMRC liabilities - January 2020	97.00
3	Jones Boyd (Durham) Ltd	Payroll maintenance 1/1-31/3/20	90.00
4	Special Branch Tree Services	Grounds Maintenance Contract – December 2019	308.40
5	Believe Housing	Arden House room hire – 7/11 1 hr, 21/11 2hrs, 5/12 1hr & 19/12 2hrs	30.00
TOTAL			£ 913.26

Part B: Expenditure requiring approval

	Payee	Purpose	Amount (£)	Budget Provision Y/N
6	The Gilpin Press	A3 Laminated Posters - Xmas	33.20	Y
7	WR&L Community Association	Provision of refreshments for Carols around Xmas tree & hire of Jubilee Hall (2 ½ hrs)	195.08	Y
8	Information Commissioner	Annual Data Protection Fee	40.00	Y
9	AB Smart Gardens	3 x invoices – Erection & disposal Xmas tree £80, HG Winter bedding plants £129.50 & Winter Bedding Plants 8 Planters £280	489.50	Y
10	Leamside Nurseries	Christmas Tree	150.00	Y
TOTAL			£ 679.50	

Part C: Bank Balances – For Information

Total Expenditure included above	£ 1592.76
Anticipated current a/c bank balance if all paid	£ 25343.69
Reserve Account Balance	£ 15102.37

Members are asked to:

1. Note income, expenditure and bank balances reported for information.

2. Approve expenditure listed in Part B

M Ramshaw – 15 January 2020