

West Rainton Parish Council – 15 November 2018

ITEM 5 - FINANCE REPORT

Part A: For information:

1. **Income:** £150.00 – Co-op funeral care grave re-open fee DC 16/10/18
£ 25.00 – Records Search Fee (GD)

2. **Expenditure**

Expenditure previously approved by Parish Council due this month

	Payee	Purpose	Amount
1	M Ramshaw	Parish Clerk net salary – November 2018	£370.16
2	G Keedy	Project Officer net salary – November 2018	£378.56
3	HM Revenue and Customs Only	Combined HMRC liabilities - November 2018	£187.20
4	D Lewins	Cemetery Gatekeeper Gratuity Payment – November 2018	£80.00
5	Durham Stonemasonry	Deposit for Memorial work – Cheque issued 30/10/18 due to deposit requirement and timescales.	£429.60
TOTAL			£1445.52

Part B: Expenditure requiring approval

	Payee	Purpose	Amount	Budget Provision Y/N
6	Durham City Homes	Arden House – room hire 18/10/18 2 hours	£10.00	Y
7	Anglian Water Business National	Water Supply Cemetery – 2/8/18 – 1/11/18	£18.71	Y
8	Companies House	CIC Registration	£35.00	Y
TOTAL			£63.71	

Part C: Bank Balances – For Information

Total Expenditure included above	£1509.23
Anticipated current a/c bank balance if all paid	£21689.09
Reserve Account Balance	£15038.22

Members are asked to:

1. Note income, expenditure and bank balances reported for information.
2. Approve expenditure listed in Part B
3. Note the £150.00 cheque no. 302891 issued 18/10/2018 for the Demolition Notice (DCC) has been cancelled as it was not required due to already included in the Contractors quote.
4. Note cancellation of cheque no 302890 £249.50 made payable to A Baker. A replacement for this cheque was required and reissued cheque no. 302893 22/10/18.
5. Note a payment that was previously agreed to Durham Stonemasonry 30/10/18 cheque no 382894 for £429.60 (inc VAT). This cheque was raised on an urgent basis in order to pay the deposit to Durham Stonemasonry for the work they are to undertake on the War Memorial. Expenditure previously approved.

14 November 2018