



Cemetery Development Services

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F.A.O Graeme Keedy, Project Officer for West Rainton Parish Council

Thursday 19th May 2016

Dear Graeme,

Many thanks for your telephone call yesterday confirming that you have received the drawing CDS_WST_RNT_01_00 Burial Layout Plan for West Rainton Cemetery. This plan demonstrates all existing burial plots within the cemetery.

The next step in this project is to look at the suitability to bury in all the remaining areas of the cemetery. To do this, we need to firstly carry out a utility search so that we can provide relevant buffer zone areas when marking out new plots or, worst case, no dig zones. The utility companies will individually charge for their data so there will be a total fee of £250 + vat to cover these costs. I look to seek approval from West Rainton Parish Council for this cost outside of our original proposal.

Once we have the data back from the utility companies, which will determine the location of any underground drains or pipes across the entire site, Paul will draft up a revised plan which will have existing and proposed new burial plots available for the council to review.

Justin will then commence works on the management brief with the number of new burial plots available.

With regard to timescales, on approval from the council to proceed with the utility searches, we would contact the relevant supply companies. We would expect to receive a response from them within 7/10 days. Following that, we would need 14 days to draft a new burial layout plan and management brief.

I hope this has helped but please let me know if you require any further information.

Kind regards

Becky

Rebecca Ballinger
Planning Coordinator and Client Account Manager

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