

# West Rainton Parish Council – 21 March 2019

## ITEM 5- FINANCE REPORT

### Part A: For information:

1. **Income:**     **£75.00**     (Scotts Memorials - memorial fee MTR)  
                       **£75.00**     (Scotts Memorials – memorial fee KL)  
                       **£150.00**    (Co-op Burial fee – VS)  
                       **£1842.34**   (HMRC Vat Refund 2017/18)

### 2. Expenditure

#### Expenditure previously approved by Parish Council due this month

	<b>Payee</b>	<b>Purpose</b>	<b>Amount</b>
1	M Ramshaw	Parish Clerk net salary – March 2019	£370.16
2	G Keedy	Project Officer net salary – March 2019	£378.56
3	HM Revenue and Customs Only	Combined HMRC liabilities - March 2019	£187.20
4	D Lewins	Cemetery Gatekeeper Gratuity Payment – March 2019	£80.00
5	Durham County Council	Supply and Planting of 6 trees and daffodils – Cemetery Project (Income funding reported Dec 18 for £1010 from County Cllrs for Project)	£1166.77
6	Leamside Nurseries	5 x grass cuts (Final invoice reduced by £230 for missed grass cut)	£1196.00
7	Durham City Homes	Arden House Hire – 14/2/19 1 hr, 21/2/19 2hrs	£15.00
8	Ken Thomas Site Clearance Ltd.	Demolition of Sextons Hut – West Rainton Cemetery	£5080.80
<b>TOTAL</b>			<b>£8474.49</b>

## Part B: Expenditure requiring approval

	Payee	Purpose	Amount	Budget Provision Y/N
9	G Keedy	Project Officer Re- imbursement – Postage stamps and poster enlargement	£12.59	Y
10	Max Recycle	Contract Closure Charge	£60.00	Y
11	M Ramshaw	Parish Clerk re- imbursement 12 x 1 <sup>st</sup> postage stamps	£8.04	
12	Special Branch Tree Services	1 x grass cut (March 19)	£201.60	
13	Came & Company	Insurance Renewal 15/3/19 – 14/3/20 (final year of 3 year agreement)	£481.76	
TOTAL			<b>£ 763.99</b>	Y

## Part C: Bank Balances – For Information

Total Expenditure included above	<b>£ 9238.48</b>
Anticipated current a/c bank balance if all paid	<b>£ 7713.17</b>
Reserve Account Balance	<b>£ 15038.22</b>

### Members are asked to:

1. Note income, expenditure and bank balances reported for information.
2. Approve expenditure listed in Part B

M Ramshaw  
21 March 2019