

# West Rainton Parish Council – 16 November 2017

## Item 6 : Finance Report

### Part A: For information:

1. **Income: VAT Reclaim 2015/16 - £717.70**

2. **Expenditure**

**Expenditure previously approved by Parish Council due this month**

	<b>Payee</b>	<b>Purpose</b>	<b>Amount</b>
1	M Ramshaw	Parish Clerk net salary – November 2017	£350.03
2	G Keedy	Project Officer net salary – November 2017	£372.36
3	Post Office	Combined HMRC liabilities - November 2017	£180.60
4	D Lewins	Cemetery Gatekeeper Gratuity Payment – November 2017	£80.00
5	Durham City Homes	Hire of Arden House: 10/10/17 1hr PACT Meeting 19/10/17 2hrs Parish Council Meeting	£15.00
6	Durham City Homes	Hire of Arden House: 13/9/17 1hr PACT Meeting 21/9/17 2hrs Parish Council Meeting	£15.00
7	County Durham & Cleveland Training Partnership	Election Training 1/3/17 – M Ramshaw & G Keedy	£54.00
8	Smith of Derby	Church Clock – Repair to bell box and controller	£1842.96
9	A Baker	Heritage Garden Maintenance October 2017	£249.50
10	NWG Business	Water Rates 2/8/17-1/11/17	£26.72
11	Leamside Nurseries	Grasscuts x 5 (SLA)	£1196.00
<b>TOTAL</b>			<b>£4382.17</b>

## Part B: Expenditure requiring approval

	Payee	Purpose	Amount	Budget Provision Y/N
12	M Ramshaw	Re-imbusement: Poppy Wreath purchased via telephone Royal British Legion – £17.00 24x1st class stamps - £15.60	£32.60	Y
13	G Keedy	Re-Imbursement Postage costs (2nd Class signed for - HMRC) - £1.66	£1.66	Y
14	Leamside Nurseries	Cemetery – Tree Work	£728.00	Y
<b>TOTAL</b>			<b>£762.26</b>	<b>Y</b>

## Part C: Bank Balances – For Information

Total Expenditure included above	<b>£5144.43</b>
Anticipated current a/c bank balance if all paid	<b>£8859.83</b>
Reserve Account Balance	<b>£15033.52</b>

### Members are asked to:

1. Note income, expenditure and bank balances reported for information.
2. Approve expenditure listed in Part B

## Part D: Bank Issues

Following on from the previously reported issues with the Parish Council's bank account a further two cheques are required to be re-issued. These cheques were issued in August however the recipient had presented them after the problems had occurred with the Bank therefore rendering the cheques invalid.

Parish Council members are asked to approve the re-issue of two cheques:

302703	A Baker	£150.00
302704	A Baker	£120.00

M Ramshaw  
10 November 2017