

West Rainton Parish Council – 20 September 2018

ITEM 8 - FINANCE REPORT

Part A: For information:

1. **Income: £500** - Carol Finn Funerals re: burial 20 July 18

2. Expenditure

Expenditure previously approved by Parish Council due this month

	Payee	Purpose	Amount
1	M Ramshaw	Parish Clerk net salary – September 2018	£356.00
2	G Keedy	Project Officer net salary – September 2018	£378.56
3	HM Revenue and Customs Only	Combined HMRC liabilities - September 2018	£183.60
4	D Lewins	Cemetery Gatekeeper Gratuity Payment – September 2018	£80.00
TOTAL			£998.16

Part B: Expenditure requiring approval

	Payee	Purpose	Amount	Budget Provision Y/N
5	Mazars LLP	External Audit for year ended 31/3/2018	£240.00	Y
6	Communicorp	Annual subscription to Clerks and Councils Direct	£12.00	Y
7	NWG Business	Cemetery Water Charges 2/5/18-1/8/18	£12.56	Y
8	Max Recycle	Surcharge for excess Weight on 1100ltr Unit - £6.25	£6.25	Y
9	Durham City Homes	Arden House room hire 2 hrs 19/7/18	£10.00	Y
10	Leamside Nurseries	Grass cuts x 5	£1196.00	Y
11	M Ramshaw	Stationery – x4 reams A4 paper, envelopes, plastic wallets and stapler	£16.80	
TOTAL			£1493.61	Y

Part C: Bank Balances – For Information

Total Expenditure included above	£2491.77
Anticipated current a/c bank balance if all paid	£23414.86
Reserve Account Balance	£15035.86

Part D: Max Recycle Invoices

At the beginning of August invoices from Max Recycle were received which were dated February 2018. They had been sent to the incorrect address and were accompanied by a surcharge fee for debt collection. The debt collection fee was withdrawn however due to the urgency of the situation and the fact that expenditure had already been agreed, the two invoices were paid during the August recess as follows:

- 1) £143.20 – Duty of Care covering 1/4/18-31/3/19
- 2) £1528.64 – Contract for 1100ltr wheeled bin

Members are asked to:

1. Note income, expenditure and bank balances reported for information.
2. Approve expenditure listed in Part B
3. Note the expenditure in Part D

M Ramshaw
17/9/2018