



Kate Cuthbert
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13 May 2016

Dear Councillor

You are duly summoned to attend the Annual Meeting of West Rainton Parish Council at 7.00 pm on Thursday 19 May 2016 at St. Mary's Church Meeting Room, West Rainton.

Members of the public are welcome to attend.

Agenda

- 1) Welcome and Introduction of Councillor Cochrane
- 2) Election of Chairman for 2016/2017: Parish Council to elect a Chairman
- 3) Declaration of Office: Declaration of Acceptance of Office to be signed by the Chairman.
- 4) Election of Vice Chairman for 2016/2017: Parish Council to elect a Vice Chairman
- 5) Apologies for Absence: Parish Council to approve any apologies received.
- 6) Appointments to Outside Bodies: Parish Council to consider nominations to:

West Rainton and Leamside Partnership
Smaller Councils Forum
Durham Area Action Partnership

Signed:

A handwritten signature in blue ink, appearing to read 'Kate Cuthbert', is centered on a light blue rectangular background.

Kate Cuthbert, Parish Clerk, West Rainton Parish Council