



Mark Ramshaw  
Parish Clerk  
62 Trevelyan Place  
Peterlee  
County Durham  
SR8 2NL

Tel: 07368964142

Email: [westraintonparishcouncil@yahoo.co.uk](mailto:westraintonparishcouncil@yahoo.co.uk)

13<sup>th</sup> May 2022

Dear Councillor

You are duly summoned to attend the Annual Meeting of West Rainton & Leamside Parish Council at 19:00 on Thursday 19<sup>th</sup> May 2022 at St Marys Church Meeting Room, West Rainton.

Members of the public are welcome to attend.

## **Agenda**

- 1) Election of Chairman for 2022/2023: Parish Council to elect a Chairman
- 2) Declaration of Office: Declaration of Acceptance of Office to be signed by the Chairman.
- 3) Election of Vice Chairman for 2022/2023: Parish Council to elect a Vice Chairman
- 4) Apologies for Absence: Parish Council to receive and consider any apologies.
- 5) Declarations of Interest:
  - a) To declare any personal interests in items on the Agenda and their nature.
  - b) To declare any prejudicial interests in items on the Agenda and their nature.  
(Councillors with prejudicial interests must leave the room for relevant items)
- 6) Appointments to Outside Bodies: Parish Council to consider nominations to:
  - West Rainton and Leamside Village Partnership
  - Smaller Councils Forum
- 7) Public Participation:

Questions to be taken from members of the public for a maximum of 15 minutes in line with the Parish Council's Public Participation policy.
- 8) Minutes: To consider approval of the minutes of the Parish Council Meeting 21<sup>st</sup> April 2022.

- 9) Finance:  
Parish Clerk to report on financial position and seek approval for payments due.
- 10) Internal Audit Report – Parish Council to consider Internal Audit Report
- 11) Annual Governance and Accountability Return 2021/22: For Parish Council approval and signature by the Chairman
- 12) 2022/23 Budget – Parish Council to note revised budget
- 13) Planning Applications - Parish Council to consider planning applications received from DCC.
- 14) School Avenue Play Park Project – Parish Council to receive update
- 15) Find & Fix Plan – Parish Council to receive update
- 16) Meetings Calendar 2022/23 – Parish Council to approve schedule of meetings for forthcoming municipal year
- 17) West Rainton & Leamside Village Partnership – Update from Cllr Wallage
- 18) General correspondence: For consideration. Up to date list to be tabled.
- 19) To note date and time of next meeting:  
Tuesday 14<sup>th</sup> June 2022 at 19.00 pm, St Marys Church Meeting Room, West Rainton

**Confidential Item – Members of the public and press to be excluded  
(Exclusion under the Admissions to Public Meetings Act 1960)**

- 20) Cemetery: Installation of Memorial Tree – Parish Council to receive and consider quotations for installation

Signed:



Mark Ramshaw, Parish Clerk, West Rainton Parish Council