



Graeme Keedy  
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12 June 2015

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Dear Councillor

You are duly summoned to attend the meeting of West Rainton and Leamside Parish Council at 7.00 pm on Thursday 18 June 2015 at St. Mary's Church Meeting Room, West Rainton.

Members of the public are welcome to attend.

## **Agenda**

1) Apologies: to approve apologies for absence.

2) Declarations of Interest:

- a) To declare any personal interests in items on the Agenda and their nature.
- b) To declare any prejudicial interests in items on the Agenda and their nature.

(Councillors with prejudicial interests must leave the room for relevant items)

3) Public Participation:

Questions to be taken from members of the public for a maximum of 15 minutes in line with the Parish Council's Public Participation policy.

4) Minutes: to consider approval of the minutes of:  
Annual General Meeting held on 21 May 2015  
Parish Council meeting held on 21 May 2015

5) Matters arising from minutes: to discuss any issues / progress from last meeting.

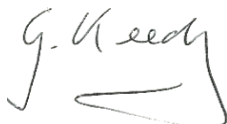
6) Finance: Parish Clerk to report on financial position and seek approval for payments due.

7) Co-op Bank documentation: Parish Clerk to outline further signatures needed.

**Agenda: West Rainton and Leamside Parish Council - 18 June 2015 cont...**

- 8) Draft Annual Return for the financial year ended 31 March 2015:  
Parish Council to consider approval of the annual return and accounts.
- 9) General correspondence: up to date list to be distributed in advance of meeting.
- 10) Village Green:  
to confirm the position relating to the role of individual councillors.  
to determine the Parish Council's position relating to the siting of boulders on Village Green.  
to seek approval to obtain quotation for specialist legal advice.
- 11) Recording of Parish Council meetings:  
to seek approval for: the audio recording of Parish Council meetings and permission for the Parish Clerk to purchase suitable equipment for this purpose to a value not exceeding £100.00.
- 12) Community Association Trustees meeting: feedback from Cllr A Swinburn.
- 13) Village News: Parish Council to consider its' position in relation to Community Association editorial item.
- 14) Heritage Garden: to receive an update from Cllrs Bulmer and Wallage and seek approval for further expenditure.
- 15) Councillor vacancies: Clerk to report on current position and co-options.
- 16) West Rainton Cemetery: Parish Clerk to report on various issues.
- 17) Police report: to receive a report from Durham Constabulary.
- 18) Neighbourhood Warden report: to receive a report from the Neighbourhood Warden Team.
- 19) To agree date and time of next meeting: Thursday 16 July 2015 at 7.00 pm

Signed:



Graeme Keedy  
Parish Clerk, West Rainton and Leamside Parish Council