



Graeme Keedy  
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10 September 2015

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Dear Councillor

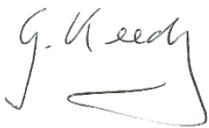
You are duly summoned to attend the meeting of West Rainton and Leamside Parish Council at 7.00 pm on Thursday 17 September 2015 at St. Mary's Church Meeting Room, West Rainton. Members of the public are welcome to attend.

### **Agenda**

- 1) Acceptance of Office:  
Newly co-opted councillors to submit declarations of acceptance of office.
- 2) Apologies: to approve apologies for absence.
- 3) Declarations of Interest:
  - a) To declare any personal interests in items on the Agenda and their nature.
  - b) To declare any prejudicial interests in items on the Agenda and their nature.  
(Councillors with prejudicial interests must leave the room for relevant items)
- 4) New Members of the Parish Council: Welcome and introductions.
- 5) Public Participation:  
Questions to be taken from members of the public for a maximum of 15 minutes in line with the Parish Council's Public Participation policy.
- 6) Minutes: to consider approval of the minutes of:  
Parish Council meeting held on 16 July 2015  
Extraordinary meeting held on 10 September 2015
- 7) Opencast appeal: Cllr Wallage to provide an update.
- 8) Parish Clerk update: Report on progress with actions from 16 July meeting.
- 9) Finance: Parish Clerk to report on financial position and seek approval for payments due.

- 10) VAT reclaim process: Parish Clerk to provide an update.
- 11) Annual Return 2014-2015:  
To approve the audited Annual Return 14-15 by BDO (External Auditor).
- 12) Donation / grant requests: Parish Council to consider current requests - in line with agreed policy.
- 13) Staffing and resource issues:  
Chairman to report on recruitment of a new Parish Clerk and associated issues.
- 14) Learning and development for Councillors:  
Chairman to introduce suggestions for induction training for new members and briefing session for all members.
- 15) Parish Council website: Cllr Clifford to report on progress.
- 16) Community Association Trustees meeting: feedback from Cllr A Swinburn.
- 17) Heritage Garden: to receive an update from Cllrs Bulmer and Wallage.
- 18) West Rainton Cemetery: Parish Clerk to provide an update including details of costs for environmental works.
- 19) Village Partnership meeting 16 September 2015: Cllrs Wallage and Bulmer to provide an update.
- 20) General correspondence: for consideration. Up to date list to be circulated in advance.
- 21) Village parking: Cllr Gilbank to report his concerns.
- 22) Police report: to receive a report from Durham Constabulary.
- 23) Neighbourhood Warden report:  
To consider requirement to routinely include this agenda item.
- 24) To agree date and time of next meeting:  
Thursday 15 October 2015 at 7.00 pm, St. Mary's Church meeting room.

Signed:



Graeme Keedy  
Parish Clerk, West Rainton and Leamside Parish Council