



Kate Cuthbert
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15 January 2016

Dear Councillor

You are duly summoned to attend the meeting of West Rainton Parish Council at 7.00 pm on Thursday 21 January 2016 at St. Mary's Church Meeting Room, West Rainton.

Members of the public are welcome to attend.

Agenda

- 1) Apologies: to approve apologies for absence.
- 2) Declarations of Interest:
 - a) To declare any personal interests in items on the Agenda and their nature.
 - b) To declare any prejudicial interests in items on the Agenda and their nature.
(Councillors with prejudicial interests must leave the room for relevant items.)
- 3) Public Participation:
Questions to be taken from members of the public for a maximum of 15 minutes in line with the Parish Council's Public Participation policy.
- 4) Minutes: to consider approval of the minutes of the meeting of the Parish Council held on 17 December 2015.
- 5) Legislative Issues affecting the Parish Council: Update from the Project Officer.
- 6) Councillor Vacancies: Parish Clerk to provide an update. Parish Council to approve next steps.
- 6) Village Plan: Presentation by Yvonne Prohbert (Durham Community Action Group).
- 7) Cemetery update: Project Officer to report on proposed Cemetery developments including the resumption of the grass cutting contract.

- 8) Project Work Update: Project Officer to provide an update of current and for-
seen projects, with anticipated timescales.
- 9) Heritage Garden Annual Maintenance: to seek approval to delegate preparation
of the tender specification to Councillors Wallage and Bulmer and then proceed to
tender.
- 10) Bank Account Signatories: Consideration of an additional signatory.
- 11) Opencast Appeal Decision: Update from Councillor Wallage.
- 12) Finance: Parish Clerk to report on financial position and seek approval for
payments due.
- 13) Quarterly Budget Monitoring Report: Parish Clerk to provide an update.
- 14) Precept 2016/17: for consideration and approval by the Parish Council.
- 15) General correspondence: for consideration. Up to date list to be tabled.
- 16) Police report: to receive a report from Durham Constabulary.
- 17) To agree date and time of next meeting:

Thursday 18 February 2016 at 7.00 pm, St. Mary's Church meeting room.

Signed:



Kate Cuthbert, Parish Clerk, West Rainton Parish Council