



Kate Cuthbert
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12 February 2016

Dear Councillor

You are duly summoned to attend the meeting of West Rainton Parish Council at 7.00 pm on Thursday 18 February 2016 at St. Mary's Church Meeting Room, West Rainton.

Members of the public are welcome to attend.

Agenda

- 1) Apologies: to approve apologies for absence.
- 2) Declarations of Interest:
 - a) To declare any personal interests in items on the Agenda and their nature.
 - b) To declare any prejudicial interests in items on the Agenda and their nature.
(Councillors with prejudicial interests must leave the room for relevant items.)
- 3) Public Participation:
Questions to be taken from members of the public for a maximum of 15 minutes in line with the Parish Council's Public Participation policy.
- 4) Minutes: to consider approval of the minutes of the meeting of the Parish Council held on 21 January 2016.
- 5) Co-option Procedure and Policy: Report of the Project Officer for consideration by the Parish Council.
- 6) Draft Risk Register: Report of the Project Officer for consideration by the Parish Council.
- 7) Development of a Parish Plan – The next steps: Update from Councillor Wallage.

8) Finance: Parish Clerk to report on financial position and seek approval for payments due.

9) Antisocial Behaviour: Update from Councillor Bulmer.

10) General correspondence: For consideration. Up to date list to be tabled.

11) Police report: to receive a report from Durham Constabulary.

12) To agree date and time of next meeting:
Thursday 17 March 2016 at 7.00 pm, St. Mary's Church meeting room.

Signed:

A handwritten signature in blue ink, appearing to read 'Kate Cuthbert', is displayed on a light blue background.

Kate Cuthbert, Parish Clerk, West Rainton Parish Council