



Kate Cuthbert  
9 Pond Street  
High Shincliffe  
Durham  
DH1 2PS

0191 9089540

Email: [westraintonparishcouncil@yahoo.co.uk](mailto:westraintonparishcouncil@yahoo.co.uk)

10 June 2016

Dear Councillor

You are duly summoned to attend the meeting of West Rainton Parish Council at 7.00 pm on Thursday 16 June 2016 at St. Mary's Church Meeting Room, West Rainton.

Members of the public are welcome to attend.

## **Agenda**

- 1) Temporary arrangements for Parish Clerk following resignation of incumbent Parish Clerk – Parish Council to consider the emergency appointment of interim Clerk
- 2) Apologies: To approve apologies for absence.
- 3) Declarations of Interest:
  - a) To declare any personal interests in items on the Agenda and their nature.
  - b) To declare any prejudicial interests in items on the Agenda and their nature.  
(Councillors with prejudicial interests must leave the room for relevant items.
- 4) Public Participation:  
Questions to be taken from members of the public for a maximum of 15 minutes in line with the Parish Council's Public Participation policy.
- 5) Minutes: to consider approval of the minutes of the Annual Meeting held on 19 May 2016.

6) Minutes: to consider approval of the minutes of the Parish Council Meeting held 19 May 2016.

7) Recruitment of New Parish Clerk: Parish Council to consider proposed advertisement, JD/PS, recruitment timetable and appointment process.

8) Update on Project Officer Role: Parish Council to consider extending the role for a further 3 months.

9) Cemetery: Project Officer Update

10) May 2017 Parish Council Election - Parish Council to consider making a request to Durham County Council to review the number of elected representative positions on the Parish Council.

11) Parish (Village) Plan: Update by Chairman following Steering Group on 8<sup>th</sup> June.

12) Finance: Parish Clerk to report on financial position and seek approval for payments due.

13) Draft Annual Return 2015/16: For Parish Council approval and signature by the Chairman.

14) Members Learning Development Update from Project Officer

15) General Correspondence: For consideration: Up to date list to be tabled.

16) Police report: to receive a report from Durham Constabulary.

17) To agree date and time of next meeting:

Thursday 21 July at 7.00pm, St. Mary's Church meeting room.

Signed:



Kate Cuthbert, Parish Clerk, West Rainton Parish Council