



Mark Ramshaw
Parish Clerk
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County Durham
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9th June 2017

Dear Councillor

You are duly summoned to attend the meeting of West Rainton Parish Council at 19:00 on Thursday 15th June 2017 at Arden House, Prospect View, West Rainton.

Members of the public are welcome to attend.

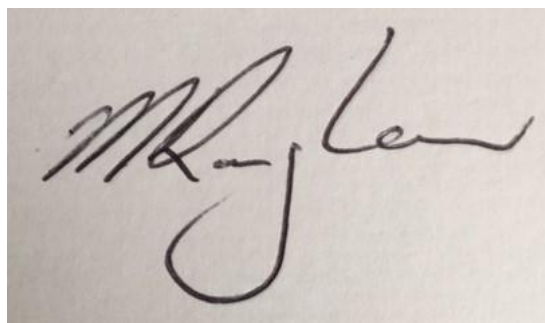
Agenda

- 1) Apologies: to approve apologies for absence.
- 2) Declarations of Interest:
 - a) To declare any personal interests in items on the Agenda and their nature.
 - b) To declare any prejudicial interests in items on the Agenda and their nature.
(Councillors with prejudicial interests must leave the room for relevant items)
- 3) Public Participation:
Questions to be taken from members of the public for a maximum of 15 minutes in line with the Parish Council's Public Participation policy.
- 4) Minutes:

To consider approval of the minutes of the Annual Meeting held on 18th May 2017.
- 5) Police report: to receive a report from Durham Constabulary
- 6) Finance:
Parish Clerk to report on financial position and seek approval for payments due.

- 7) Budget Update: Parish Council to consider 2016/17 Outturn Position and Revised 2017/18 Budget – Parish Clerk
- 8) Internal Audit Report – Parish Council to consider Internal Audit Report
- 9) Draft Annual Return 2016/17: For Parish Council approval and signature by the Chairman
- 10) Planning Applications – Parish Council to provide any comments on previously circulated weekly planning notifications from DCC.
- 11) Parish Councillor Co-option – Update from Parish Clerk
- 12) Parish Plan: Draft Action Plan – Parish Council to consider content and timescales.
- 13) Parish Councillor Training and Development Opportunities – Project Officer to report on available training and Parish Council to consider required level of participation and budgetary implications.
- 14) Cemetery Update – Project Officer to report on current issues. Parish Council to consider a quotation from Leamside Nurseries for non-routine remedial work to trees.
- 15) War Memorial: Project Officer give feedback following further dialogue with Durham Stonemasonry
- 16) Heritage Garden: Theft of bench. Parish Council to consider replacement.
- 17) General correspondence: For consideration. Up to date list to be tabled.
- 18) To agree date and time of next meeting:
Thursday 20th July 2017 at 19.00 pm, Arden House, West Rainton

Signed:

A photograph of a handwritten signature in black ink on a light-colored background. The signature is cursive and appears to read 'Mark Ramshaw'.

Mark Ramshaw, Parish Clerk, West Rainton Parish Council