



Mark Ramshaw
Parish Clerk
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County Durham
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15th September 2017

Dear Councillor

You are duly summoned to attend the meeting of West Rainton Parish Council at 19:00 on Thursday 21st September 2017 at Arden House, Prospect View, West Rainton.

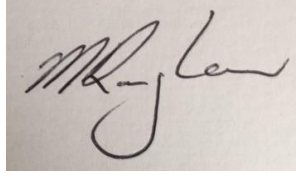
Members of the public are welcome to attend.

Agenda

- 1) Apologies: to approve apologies for absence.
- 2) Declarations of Interest:
 - a) To declare any personal interests in items on the Agenda and their nature.
 - b) To declare any prejudicial interests in items on the Agenda and their nature.
(Councillors with prejudicial interests must leave the room for relevant items)
- 3) Public Participation:
Questions to be taken from members of the public for a maximum of 15 minutes in line with the Parish Council's Public Participation policy.
- 4) Minutes:

To consider approval of the minutes of the Parish Council Meeting held on 20th July 2017.
- 5) Crime Information – Update from Cllr Clifford
- 6) Finance:
Parish Clerk to report on financial position and seek approval for payments due.

- 7) Annual return 2016-2017: To approve the audited Annual Return 16-17 by BDO (External Auditor). To receive the Issues Arising report and agree to produce an action plan where required.
- 8) Planning Applications
 - a) Parish Council to provide any comments on previously circulated weekly planning notifications from DCC
 - b) Benridge Bank Development – Parish Council to consider proposal from Cllr Clifford
- 9) Parish Councillor Co-option
 - a) Parish Council to consider any applications received
 - b) Community Governance Review – Report from Project Officer
- 10) Project Officer Role – Parish Council to consider Role of Project Officer
- 11) Field House Surface Mine – Parish Council to note minutes 12/7/17 and consider recent email previously circulated regarding the Project.
- 12) Village Green: Response received from Durham County Council re Bee Hive Cottage infringement – Verbal report from Project Officer
- 13) Public Footpaths in the Parish – Information from Cllr Gilbank
- 14) Parish plan Update – Update from Cllr Wallage
- 15) Pride in our Village Day – Update from Cllr Wallage
- 16) Village Green Maintenance – Update from Cllr Wallage
- 17) Christmas Celebrations 2017 : Proposals for consideration – Cllr Wallage
- 18) Cemetery – Update from Project Officer
- 19) Document retention and disposal: Project Officer to outline guidance received and Parish Council to consider its' approach.
- 20) Parish Council Website and SLA with Durham County Council – Parish Council to consider contents.
- 21) General correspondence: For consideration. Up to date list to be tabled.
- 22) To agree date and time of next meeting:
Thursday 19 October 2017 at 19.00, Arden House, West Rainton

A square image showing a handwritten signature in black ink on a light-colored background. The signature is cursive and appears to read 'M. Ramshaw'.

Signed:

Mark Ramshaw, Parish Clerk, West Rainton Parish Council