

Mark Ramshaw
Parish Clerk
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12th July 2019

Dear Councillor

You are duly summoned to attend the meeting of West Rainton & Leamside Parish Council at 19:00 on Thursday 18th July 2019 at Arden House, Prospect View, West Rainton.

Members of the public are welcome to attend.

Agenda

- 1) Apologies for absence:
Parish Council to receive and consider any apologies.
- 2) Declarations of Interest:
 - a) To declare any personal interests in items on the Agenda and their nature.
 - b) To declare any prejudicial interests in items on the Agenda and their nature. (Councillors with prejudicial interests must leave the room for relevant items)
- 3) Public Participation:
Questions to be taken from members of the public for a maximum of 15 minutes in line with the Parish Council's Public Participation policy.
- 4) Minutes: To consider approval of the minutes of the Parish Council Meeting held on 20th June 2019.
- 5) Planning Applications - Parish Council to consider planning applications received by DCC – None received since last Parish Council meeting.
- 6) Finance:
Parish Clerk to report on financial position and seek approval for payments due.
- 7) August recess: Parish Council to consider authorisation of routine / expected payments due in August.
- 8) Budget Update: Budget Monitoring Report Q1 up to 30 June 2019 – Parish Clerk
- 9) Quarterly Bank Reconciliation - Parish Council to nominate a member to verify reconciliation
- 10) Parish Planting Plan – Update from Cllrs Wallage & Haddick
- 11) Jubilee Hall – Update from Working Group

- 12) Draft Annual Parish Council Plan 2019/20 - Parish Council to consider
- 13) Draft Grievance Procedure and Disciplinary Procedure – Parish Council to consider draft Procedures.
- 14) St Marys Clock - Draft Maintenance and Repair Agreement – Parish Council to consider draft Agreement
- 15) Christmas - Parish Council to consider arrangements for this years "Carols around the Christmas Tree" Event
- 16) Field House Open Cast Community Liaison Committee – Feedback from Cllr Morson
- 17) West Rainton & Leamside Village Partnership – Feedback from Cllr Wallage
- 18) Small Councils Forum - Cllr Boettcher Update. Parish Council to consider any feedback/issues to raise
- 19) General correspondence: For consideration. Up to date list to be tabled.

Confidential Item – Members of the public and press to be excluded
(Exclusion under the Admissions to Public Meetings Act 1960)

- 20) Project Officer Role – Parish Council to consider update on role

Signed:

Mark Ramshaw, Parish Clerk, West Rainton Parish Council

Relevant papers for the meeting will be published on the Parish Council's website:
<http://westrainton.parish.durham.gov.uk>.

Members of the public who intend to come along can ask the Parish Clerk for copies in advance - by the working day before the meeting please. These will be issued at the meeting.