



Mark Ramshaw
Parish Clerk
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9th April 2021

Dear Councillor

You are duly summoned to attend the meeting of West Rainton & Leamside Parish Council at 19:00 on Thursday 15th April 2021.

Due to the ongoing Government Regulations with regards to COVID 19 the meeting will be held via an online video platform (Zoom). Members of the public are welcome to join the meeting at <https://us02web.zoom.us/j/89698781537>

Agenda

- 1) Apologies for absence:
Parish Council to receive and consider any apologies.
- 2) Declarations of Interest:
 - a) To declare any personal interests in items on the Agenda and their nature.
 - b) To declare any prejudicial interests in items on the Agenda and their nature. (Councillors with prejudicial interests must leave the room for relevant items)
- 3) Remote Meetings Policy – Parish Council to consider draft for approval
- 4) Public Participation:
Questions to be taken from members of the public for a maximum of 15 minutes in line with the Parish Council's Public Participation policy.
- 5) Minutes: To consider approval of the minutes of the Parish Council meeting held on 18th March 2021.
- 6) Finance:
Parish Clerk to report on financial position and seek approval for payments due in April.
- 7) Planning Applications:
Parish Council to provide any comments on previously circulated weekly planning notifications from DCC – Refer to supporting documentation
- 8) Proposed relocation of the Russell Foster Football Centre – Parish Council to consider feedback on proposed site plan (Pre-planning permission application)
- 9) Parish Councillor Vacancies – Update from Parish Clerk

- 10) 2020/21 Budget – Q4 Bank Reconciliation
- 11) Budget Position Q4 2020/21 – Parish Clerk to report financial position.
- 12) Risk Management Strategy – Parish Council to consider
 - a) Annual Review of Risk Management Strategy.
 - b) Consideration of Annual Risk Assessment 2020/21
- 13) Policy for dealing with vexatious, persistent and abusive contact and complaints- Parish Council to consider review of Policy
- 14) Appointment of Internal Auditor – Parish Council to consider Appointment of Internal Auditor
- 15) Village Planters –
 - a) Parish Council to receive quotation and update on base for the planters
 - b) Parish Council to consider quotation for summer bedding plants
- 16) Cemetery – Parish Council to consider request for grave surround installation
- 17) West Rainton & Leamside Village Partnership – Feedback from Cllr Wallage
- 18) Smaller Councils Forum – Feedback from Cllr Boettcher
- 19) General correspondence: For consideration
 - Member of the public email – re environmental issues around the Village
 - Licensing Committee Response – 30th March 2021
 - Donation of Heritage Garden Sign
 - Big Lunch Event – Grant no longer required
- 20) To note date and time of next meeting:
Thursday 20th May 2021 at 19.00. Meeting will be held in line with current Government guidance at the time.

Signed:



Mark Ramshaw, Parish Clerk, West Rainton Parish Council

Relevant papers for the meeting will be published on the Parish Council's website:
<http://westrainton.parish.durham.gov.uk>.