



Mark Ramshaw
Parish Clerk
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10th September 2021

Dear Councillor

You are duly summoned to attend the meeting of West Rainton & Leamside Parish Council at 19:00 on Thursday 16th September at St Mary's Church Meeting Room, West Rainton.

Members of the public are welcome to attend.

Agenda

- 1) Apologies for absence:
Parish Council to receive and consider any apologies.
- 2) Declarations of Interest:
 - a) To declare any personal interests in items on the Agenda and their nature.
 - b) To declare any prejudicial interests in items on the Agenda and their nature. (Councillors with prejudicial interests must leave the room for relevant items)
- 3) Co-option of Parish Councillor Vacancy
- 4) Public Participation:
Questions to be taken from members of the public for a maximum of 15 minutes in line with the Parish Council's Public Participation policy.
- 5) Minutes: To consider approval of the minutes of the Parish Council meeting held on 5th August 2021.
- 6) Finance:
Parish Clerk to report on financial position and seek approval for payments due in September 2021.
- 7) Planning Applications:
Parish Council to provide any comments on previously circulated weekly planning notifications from DCC – No relevant applications for West Rainton & Leamside Parish Council area.
- 8) Annual Governance and Accountability Return 2020/21 – Parish Council to receive and approve the audited Annual Return by Mazars LLP (external auditor)
- 9) Budget 2021/22 – Parish Council to note Q1 budget monitoring report

- 10) Q1 Bank Reconciliation – Parish Council to note and Cllr Diggory to sign off reconciliation
- 11) Annual Plan 2021/22 - Parish Council to consider draft Annual Plan
- 12) Neighbourhood Plan – Parish Council to consider update report
- 13) Winter Bedding Plants – Update on winter planting
- 14) West Rainton & Leamside Village Partnership – Feedback from Cllr Wallage
- 15) Smaller Councils Forum – Feedback from Cllr Boettcher
- 16) General correspondence: For consideration
- 17) To note date and time of next meeting:
Thursday 21st October 2021 at 19.00. Venue to be arranged

**Confidential Item – Members of the public and press to be excluded
(Exclusion under the Admissions to Public Meetings Act 1960)**

- 18) Report of Parish Clerk – Parishioner Correspondence

Signed:



Mark Ramshaw, Parish Clerk, West Rainton Parish Council

Relevant papers for the meeting will be published on the Parish Council's website:
<http://westrainton.parish.durham.gov.uk>.